



Application for (or Variation to) an INDIVIDUAL NSW SECURITY LICENCE under the Mutual Recognition Act 1992 and/or Trans-Tasman Mutual Recognition Act 1997

OFFICE USE ONLY										
Application No:	-									
Trim No:										

This form may be used to apply for a NSW security licence under the mutual recognition principle and to vary a class 1 or 2 licence under the mutual recognition principle.

- You **MUST** hold the equivalent licence(s) in another Australian state or territory or in New Zealand.
- You **MUST** fully complete the form. If your application is incomplete it will not be considered by SLED.
- ALL** documentation submitted with your application that displays your name **MUST** show your name written and spelt exactly the same way (unless you provide acceptable evidence of a change of name).

DO NOT PROCEED WITH THIS APPLICATION UNLESS YOU MEET ALL OF THESE REQUIREMENTS.

Please use a BLACK or BLUE PEN. Print clearly within the boxes in CAPITAL LETTERS.

1 PERSONAL DETAILS

1.1 Provide your full last name and any given name(s).

LAST NAME GIVEN NAME(S)

1.2 Have you ever been known by any other name(s) (e.g. maiden name)?

NO YES (Provide details below, including when you stopped using the name)

LAST NAME GIVEN NAME(S) DATE CEASED / /

LAST NAME GIVEN NAME(S) DATE CEASED / /

1.3 Provide your current residential address (NOT a PO Box) and your postal address (if different from your residential address).

RESIDENTIAL ADDRESS

SUBURB/TOWN STATE POSTCODE

POSTAL ADDRESS (IF SAME AS RESIDENTIAL ADDRESS WRITE 'AS ABOVE')

SUBURB/TOWN STATE POSTCODE

1.4 Provide your date of birth in the format dd/mm/yyyy. You must also provide your:

- Country of birth
- Gender
- Telephone number during business hours & mobile number
- Email address (if applicable)

DATE OF BIRTH / /

COUNTRY OF BIRTH

If you were born in Australia, provide the State/Territory and Suburb/Town.

STATE/TERRITORY SUBURB/TOWN

GENDER

Male

Female

Non-binary

Different term

Prefer not to answer

1.5 TELEPHONE NO (BUSINESS HOURS) MOBILE EMAIL ADDRESS

- 1.6 To enable a NSW security licence card to be issued, please provide a certified copy of **one (1)** document from the following list, **one of which must contain your photograph**.
- **Australian Passport** clearly showing your name, date of birth, photograph, passport number and expiry date (may be expired within last 2 years)
 - **Australian Birth Certificate** (not an extract)
 - **Australian Citizenship Certificate** (front and back page)
 - **Australian Driver Licence**
 - **Australian Marriage Certificate**
 - **Health Card**
 - **Immigration Card** (Immicard)
 - **Medicare Card**
 - **Pensioner Concession Card**
 - **Senior's Health Card**
 - **Health Care Card**
 - **Australian Certificate of Registration by Descent**
 - **Foreign Passport** clearly showing your name, date of birth, photograph, passport number, expiry date and country of issue
 - **Veteran Seniors Health Card**
 - **Veteran Gold Card**
 - **Veteran Pension Concession Card**
 - **NSW Photo Card / Proof of Age Card**
 - **Aviation Security Identification Card**
 - **Maritime Security Identification Card**

2 STATEMENTS REQUIRED UNDER THE *MUTUAL RECOGNITION ACT 1992*

You are required to make statements under the *Mutual Recognition Act 1992* and the *Trans-Tasman Mutual Recognition Act 1997* (as applicable) in respect to the licence(s) for which you are seeking recognition. There are severe penalties for making statements that are untrue or misleading.

I make the following statements:

- 2.1 I hold the equivalent licence(s) for which I am seeking registration in another Australian state or territory or in New Zealand.

TRUE Provide details in Section 3.1
 FALSE

- 2.2 I hold interim deemed registration or automatic deemed registration for equivalent licence(s) in another Australian state or territory or in New Zealand. (Tick TRUE if you have applied to have your licence mutually recognised in any other Australian state or territory or in New Zealand. Also tick TRUE if you have worked in another Australian state or territory or in New Zealand under the authority of Automatic Mutual Recognition legislation).

TRUE Provide details in Section 3.1
 FALSE

- 2.3 Select the equivalent licence(s) for which you are seeking registration. Registration for a Master licence is only available to individuals NOT corporations.

I seek registration for the following equivalent licence(s) in accordance with the mutual recognition principle:

CLASS 1 LICENCE	CLASS 2 LICENCE	MASTER LICENCE
<input type="checkbox"/> 1A Security Officer	<input type="checkbox"/> 2A Security Consultant	<input type="checkbox"/> MA Self employed individual with no other provided persons
<input type="checkbox"/> 1B Bodyguard	<input type="checkbox"/> 2B Security Seller	<input type="checkbox"/> MB Provide no more than 3 persons
<input type="checkbox"/> 1C Cash-in-Transit Guard	<input type="checkbox"/> 2C Security Equipment Specialist	<input type="checkbox"/> MC Provide no more than 14 persons
<input type="checkbox"/> 1D Guard Dog Handler	<input type="checkbox"/> 2D Security Trainer	<input type="checkbox"/> MD Provide no more than 49 persons
<input type="checkbox"/> 1E Monitoring Centre Operator	<input type="checkbox"/> 2E Private Investigator	<input type="checkbox"/> ME Provide 50 or more persons
<input type="checkbox"/> 1F Armed Guard		

- 2.4 I am not the subject of disciplinary proceedings in any Australian state or territory or in New Zealand (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to equivalent licences held.

TRUE
 FALSE

- 2.5 No licences I hold or have previously held in any Australian state or territory or in New Zealand (including interim deemed registration and automatic deemed registration) have been cancelled or are currently suspended as a result of disciplinary action

TRUE
 FALSE

You **MUST** read and acknowledge the following notes which provide further information about the statements and information you have provided in Sections 2 and 3 of this application form.

Revoked licences - training upgrade

A NSW security licence that was revoked because the licence holder failed to comply with the requirement to complete a required training upgrade is a licence that was "cancelled or suspended as a result of disciplinary action".

If you have had a NSW licence revoked for failing to complete the training upgrade, **you are not eligible to be granted a security licence in NSW under mutual recognition principles.** Any application received from a person who has had a licence revoked on these grounds will be **rejected**.

2.6 I am not otherwise personally prohibited from working in the security industry in any Australian state or territory or in New Zealand, nor am I the subject of any special conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings in any State.

TRUE

FALSE

3 FURTHER INFORMATION

3.1 Provide details of each current equivalent licence held in another Australian state or territory or in New Zealand.

I hold the following current equivalent licence(s).

LICENCE NUMBER	LICENCE TYPE	STATE/TERRITORY/NZ	ISSUE DATE	EXPIRY DATE

You **MUST** provide an original certified copy of both the FRONT and BACK of each licence listed above.

3.2 Specify each Australian state or territory or New Zealand in which you have interim deemed registration to carry on the activity covered by the equivalent licence(s) for which you are seeking registration as selected in Question 2.3.

3.3 Specify each Australian state or territory or New Zealand in which you have automatic deemed registration to carry on the activity covered by the equivalent licence(s) for which you are seeking registration as selected in Question 2.3.

3.4 Specify any special conditions which may apply to your working in the security industry in any Australian state or territory or in New Zealand. These conditions may have been applied when you were first granted your interstate or New Zealand security licence, or at a later date.

4 APPLICATION FEE

4.1 Do you hold a current NSW security licence?

YES Go to question 4.2
NO

Select the licence term and fee payable.

Class 1 and/or Class 2 Licence

1 YEAR \$160.00 5 YEARS \$640.00

Master Licence (only available to individuals **NOT** corporations)

1 YEAR MA \$160.00 MB \$410.00 MC \$1,250.00 MD \$2,800.00 ME \$5,225.00
5 YEARS MA \$640.00 MB \$1,640.00 MC \$5,000.00 MD \$11,200.00 ME \$20,900.00

4.2 Class 1 and/or Class 2 Licence

Vary licence \$80.00 Licence number

If applying to have your Master Licence mutually recognised, please provide your Australian Business Number (ABN)

Note: the ABN must be in the applicant's name.

ABN

Are you operating under a registered Business/Trading Name(s) NO YES (Provide details below)

REGISTERED BUSINESS/TRADING NAME

4.3 Insert fee payable.

FEE PAYABLE \$

4.4 Provide credit card details. ONLY MasterCard and Visa are acceptable. Credit Card payments are subject to a 0.44% merchant fee. DO NOT SEND CASH.

MasterCard VISA

Credit Card number

Expiry Date

Amount \$

Cardholder's Name (BLOCK LETTERS)

Cardholder's Signature

5 STATUTORY DECLARATION AND CONSENT

5.1 A statutory declaration under the Statutory Declarations Act 1959 may be made before authorised persons, including:

A currently licensed or registered:

- Chiropractor
- Dentist
- Legal Practitioner
- Medical Practitioner
- Nurse
- Optometrist
- Pharmacist
- Physiotherapist
- Psychologist
- Veterinary Surgeon

A person in the following list:

- Bank, building society or credit union officer with five or more continuous years of service
- Justice of the Peace
- Notary Public
- Registrar or Deputy Registrar or Clerk of a Court
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police Officer
- Sheriff

I, (Print full name) :

of (Print current address)

Make the following declaration under the *Statutory Declarations Act 1959*:

1. The statements and other information provided in this application are true and correct;
2. All copies of documents provided with this application are complete and accurate copies of the originals; and
3. I consent to the making of inquiries of, and exchange of information with, the authorities of any Australian State or Territory or New Zealand regarding my activities in the relevant occupations or otherwise regarding matters relevant to this notice.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959* and I believe that the statements in this declaration are true in every particular.

Signature of Applicant:

Declared at

PRINT THE PLACE WHERE DECLARATION WAS MADE

on

PRINT THE DATE THAT THE STATUTORY DECLARATION WAS MADE

Before me:

NAME AND SIGNATURE OF THE PERSON BEFORE WHOM THE DECLARATION IS MADE

AUTHORISED PERSON CATEGORY OF PERSON BEFORE WHOM THE DECLARATION IS MADE (see section 5.1)

ADDRESS OF PERSON BEFORE WHOM THE DECLARATION IS MADE

6 APPLICATION CHECKLIST

Please tick that you have:

- Provided a certified copy of both the **FRONT** and **BACK** of your interstate or New Zealand security licence. **EACH PAGE that has been photocopied must** be signed by a Justice of the Peace, Legal Practitioner or Public Notary as a true and correct copy of the original;
- Provided **identical** names on the form and documents; or:
- Provided, if applicable, acceptable change of name documents. Acceptable change of name documents must show a clear link between all your names and are limited to the following:
 - Marriage certificate(s) issued by the NSW Registry of Births, Deaths & Marriages or, if you were married elsewhere, a certified copy of the marriage certificate issued by the celebrant or church
 - Change of Name certificate issued by the NSW Registry of Births, Deaths & Marriages
 - Full birth certificate showing your name at birth and your new name (extracts and commemorative certificates are NOT acceptable)
 - Divorce decree
 - Deed poll registered with the relevant authority
 - Instrument evidencing change of name registered in the Land Titles Office;
- Chosen the correct equivalent licence subclass(es) and term of licence required;
- Completed all required sections;
- Signed the Statutory Declaration and Consent before an authorised person; and
- Provided the correct payment.

Mail the completed application form to:

Security Licensing & Enforcement Directorate
NSW Police Force
Locked Bag 5099
PARRAMATTA NSW 2124

**IMPORTANT:
YOUR APPLICATION WILL BE DELAYED IF IT IS NOT FULLY COMPLETED AND/OR YOU HAVE NOT PROVIDED THE REQUIRED DOCUMENTATION AND FEE PAYMENT.**