

NSW POLICE BAND BOOKING REQUEST FORM

Please note: This form does in no way guarantee the band's performance but every effort will be made to accommodate both the band's and clients needs. Obligations to meet core business events for the NSW Police Force and the NSW Government is of highest priority therefore we reserve the right to cancel our attendance at an event.

Please fill out the following form on your computer and return to band@police.nsw.gov.au at your convenience. We will be in contact once your enquiry has been assessed. Allow 7 business days for this to occur. Our office contact number is (02) 8855 8979.

Costings: The band has a fee structure under the "User Pays Scheme". In the case of "Internal", "Not for Profit", "Charity", "Educational" or other similar organisations, exemptions from some or all associated costs can be negotiated upon submission of your application.

EVENT CONTACT

Name of organisation			
Contact person/s			
Email	Phone	Mobile	
Contact name and number on day of event			

EVENT

Name of event			
Brief description of event			
Date of event	Start time	Finish time	
Sound check to be completed by		Approx. audience numbers	
Room / Area of event at venue			
Venue address			
Ticket prices (if applicable)			

MUSICAL CONTENT

The NSW Police Band can provide the follow musical ensembles for your event. The Artistic Coordinator/Director of Music will assign the most appropriate ensemble to perform at your event. *Please note: some groups require cost recovery to fulfil event requirements.*

- **Concert Band (33):** Classical, Contemporary, Pop, Swing with/without vocals
- **Parade Band (30):** March & Parade music. No vocals
- **Big Band (20):** Jazz, Swing, with/without vocals
- **Rock Band (12):** Contemporary, Pop, Rock, + Dinner Music with vocals
- **Jazz Combo (2 to 5):** Jazz, swing, with or without vocals
- **Chamber Ensembles -** Wind Quintet, Clarinet Quintet, Brass Quartet, Sax Quartet, Brass Quintet, Trombone Quartet, Ragtime Combo, Dixie Combo.
- **Other ensembles -** Various brass and wind ensembles.
- **Solo:** piano, vocalist, bugler.

NSW POLICE BAND GENERAL BOOKING FORM

LOGISTICS

PLEASE NOTE: Minimum performance/stage area requirements are as follows:

Concert Band – 12m x 9m
Parade/Marching Band – 4m x 6m
Big Band – 9m x 6m
Rock Band – 8m x 4m

Soul Band / Jazz Combo – 5m x 4m
Clarinet, Sax, Wind, Brass Quintets/Quartet – 4m x 2m
DJ – 2m x 2m

Performance area	<input type="checkbox"/> Indoor	<input type="checkbox"/> Outdoor	If outdoor, is the area under cover?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If adverse weather, please nominate alternate venue*	
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Is there a stage provided? <small>(Must be a flat level surface)</small>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Size of performance area (metres)	
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Can you provide armless chairs for the appropriate group size?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Is there access to 240V power?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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*(Adverse weather of outdoor performances may lead to cancellation)

SOUND / LIGHTING REQUIREMENTS

Sound system / operator provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Sound company name	
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Contact name & number	
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PARKING

PLEASE NOTE: Parking must be provided for all band vehicles, none of which fit into covered car parks due to their height.

Parking for Band:

Vehicle Specs:

Truck – 3.5H x 7L x 3W
Bus – 2.8H x 7.7L x 2.1W
Van – 2.3H x 5.4L x 2.3W

Location	
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Street name/s	
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Loading dock access:

Time / Street address	
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Number of stairs upon load in (if any)	
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REQUIREMENTS

- Green room / Change room facilities (male and female)
- Storage area for band equipment/cases

Dependent upon the timings of your event, it may be respectfully requested that suitable catering be provided.

Will meal/refreshments be provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If yes, select type	<input type="checkbox"/> Morning tea	<input type="checkbox"/> Lunch	<input type="checkbox"/> Afternoon tea	<input type="checkbox"/> Dinner
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