

39150 – Released 15/11/2016

A disc copy of a read only spreadsheet will be provided on receipt of an informal application seeking a copy of material released on IAU 2016-39150



Government Information (Public Access) Act 2009 – “Informal Release” Application

**If you are seeking/requesting access to personal information,
a “Formal Access Application” form is required.**

- Informal release of government information is authorised where there is no overriding interest against disclosure.
- Informal release of information may be subject to reasonable conditions that the NSW Police Force think fit to impose.
- NSW Police Force is not required to disclose information or consider an informal request for inform:
- NSW Police Force may decide by what means information will be released.
- Access may be granted to information by deleting matter from a copy of the record to be released v is considered that there is an overriding public interest against disclosure.
- There is no fee payable for an “Informal Release”.
- There is no right of review for an “Informal Release”.
- There is no specific timeframe for a response to be provided to an “Informal Release”.

Your Details

Name (Family Name, Given Name): Title:

Previous Names:

Company Name:

Postal address:

State: Postcode:

Preferred Contact Number: Email:

agree to receive correspondence at the above email address. **YES/NO**

Proof of identity

Only required when an applicant is requesting information on their own behalf.

When seeking access to personal information, an applicant must provide proof of identity in the form of a certified copy of any one of the following documents:*

- Australian driver's license (with photograph, signature and current address)
- Current Australian passport
- Other proof of signature and current address details

* Certified means that your proof of identify must be verified (ie - signed and dated) by an authorised person (Justice of the Peace, doctor, teacher, pharmacist, legal practitioner, Postmaster - Australia Post).

Disclosure Log

If the information you have requested is released to you and would be of interest to other members of the public, details about your application may be recorded in NSW Police's 'disclosure log'. This is published on NSW Police's website.

Do you object to this? (please tick one)

- YES
 NO

Note: You will be contacted and given a further chance to object before the document(s)/information is placed on the Disclosure Log.

Privacy Statement

NSW Police is subject to the *Privacy and Personal Information Protection Act 1998* and the *Health Records and Information Privacy Act 2002* which requires us to comply with Information and Health Privacy Principles. Your personal information is being collected to process your application for information pursuant to Part 4, Division 1 of the *Government Information (Public Access) Act 2009*. NSW Police may use your personal information for the purposes of processing your application within the agency.

NSW Police is required to collect personal information directly from the individual unless the individual has authorised collection of the information from someone else. NSW Police will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held by NSW Police at 1 Charles Street, Parramatta NSW 2150. You have the right to access and correct the information if you believe that it is incorrect.

Applicant's signature:

Date:

Applications can be lodged using the following methods:

Mail

NSW Police
Information Access and Subpoena Unit
Locked Bag 5102
Parramatta NSW 2124
Telephone: 8835 6888

E-Mail

E-mail Address: gipaapp@police.nsw.gov.au